



ROUSAY, EGILSAY & WYRE DEVELOPMENT TRUST

**COMMUNITY GROUP EVENT
GRANT APPLICATION FORM**

REWDT operates a Community Group Kickstart grants scheme that is open to applications from voluntary groups and organisations on Rousay, Egilsay or Wyre, for purposes that will benefit residents of the three islands.

- Maximum funding of £500 per group and must be used by 31st March 2024.
- Available to new groups, or existing groups starting new events or activities.
- Can be used for the funding of equipment or running costs of the group.
- There must be demand from at least 5 members of the REW community to attend the event/activities.
- All events/activities must be widely advertised within REW, to encourage attendance and participation.
- **Grant applications should be submitted and approved before group sessions are planned and advertised, and before expenditure is made.**
- Once approved expenditure can be made, on production of receipts or invoices the funds can be reimbursed to the group's bank account or sent directly to suppliers.
- This grant is limited to one grant application, per group, per year.
- If your group will need more than 3 months to draw down the grant, please discuss with us beforehand.

PLEASE PRINT YOUR ANSWERS CLEARLY:

Organisation Name:	
Main Contact:	
Address:	
Postcode:	
Tel No:	
Email:	

Outline of Event/Activities: please provide some detail about the planned events/activities	
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Office Use Only:

Fund:	Approval:	Date:
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How much will your event/activities cost? please include total costs below and provide any relevant quotes

Item or Activity	£
TOTAL £	

How much are you applying to REWDT for?

£

If you are not requesting 100% funding from REWDT please give details of where remaining funding will be coming from. Please give details of sources and amounts and whether the funding has already been approved. If you are unable to source funding from elsewhere, please briefly explain why.

Who will benefit from the event/activities? Please include numbers, age range etc etc

How will the event/activities benefit members of the community?

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Please tick to certify that the level of community demand for the event/activities is 5 REW residents or greater.

The group sessions/event/activities must be promoted within REW before each session to encourage attendance.

Please tick to confirm that you plan to advertise the sessions before each session takes place.

Declaration by Main Contact/Applicant:

By completing this form, I agree for my personal data to be held for use in connection with this grant, until the grant is closed either by completion, ineligibility, or because I/we/the organisation no longer wish to proceed with the application (please let us know).

By signing this application, I/We declare that the information given is complete and accurate and I/we confirm there has been no expenditure in relation to this application, prior to it being submitted to the Board of the Development Trust for their approval. Where the application is on behalf of a voluntary group or organisation, I confirm that I am acting on behalf of that group with their agreement.

Chair or Group Director Signature:	
Name:	
Signed:	Date:
Signature 2:	
Name:	
Signed:	Date:

Grants will normally be paid direct to a bank account on presentation of invoices (where applicable) or can be made directly to the supplier, on request. Bank account details will be requested if a Grant Offer is made.

Please return the completed form to REWDT, Gowsterie, Rousay KW17 2PT or email to grants@rewdt.org

Office Use Only:

Fund:	Approval:	Date:
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