



ROUSAY, EGILSAY & WYRE DEVELOPMENT TRUST

EDUCATION & SKILLS BURSARY APPLICATION FORM

Rousay, Egilsay and Wyre Development Trust operate an Education & Skills Bursary Award Scheme which is open to applications from individuals who are resident on Rousay, Egilsay or Wyre.

Education & Skills Bursaries help with the costs of training & development courses, nationally recognised formal qualifications, or any course run by Orkney College. This can cover up to 90% of the course costs only, up to a maximum of:

- £750.00 per applicant per financial year for adults (but no more than £1,500.00 in any 5-year period)
• £100.00 per applicant per financial year for those in primary or secondary education.
• The Education & Skills Bursary is dependent on the value of awards already granted during the current year or previous 5-year period.
• The cost of travel to attend the course may also be applied for, up to a maximum of £100. This is linked to the Bursary application but not necessarily dependent on it being awarded. You must be able to provide proof of enrolment/attendance on the course for the travel grant to be paid.
• Applications must be submitted and approved before expenditure is made.
• Once applications have been approved, the applicant can book the course. Subsequently, funding will be made to the applicant's bank account or directly to the course provider on production of a receipt or invoice.
• Should the applicant move from the islands of Rousay, Egilsay or Wyre within 12 months of the bursary award date, the full amount of the bursary paid out must be reimbursed to REWDT.

Please indicate by ticking 1 box whether you are applying for:

EDUCATION GRANT ONLY: [] EDUCATION GRANT WITH TRAVEL: [] TRAVEL ONLY: []

PLEASE PRINT YOUR ANSWERS CLEARLY:

Table with 2 columns: Label (Applicant Name, Address, Postcode, Tel No, Email) and Input field.

Table with 2 columns: Label (Name of course/qualification, Name of course provider, Course start date, Full cost of Course, How much you are applying for from REWDT, Cost of travel (if applicable)) and Input field.

How will you benefit from this course/qualification?	
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If your application is successful, you will receive an offer letter, which includes an acceptance form, which should be signed and returned to the office at the address below. Bursary awards can be made directly to the training provider or into the applicant's bank account on production of a receipt or invoice (these will be requested on the acceptance form if your application is successful). Travel only grants will require proof of course enrolment.

Successful applicants are requested to start drawing down the funds within 3 months of their acceptance. Please inform the office if there is going to be a delay.

Applications must be submitted before commitment to the course is made, at least 14 days before enrolment and at least 14 days before course payment is due.

Declaration by Applicant: By completing this form, I agree for my personal data to be held for use in connection with this grant, until the grant is closed either by completion, ineligibility or because I no longer wish to proceed with the application (please let us know). I also give permission for my details to be shared with course leaders/organisers. By signing this application, I declare that the information I have given is complete & accurate and I confirm there has been no expenditure in relation to this application prior to it being submitted.

Signature:	
Name:	
Signed:	Date:

Please return the completed form to: REWDT, Gowsterie, Rousay, KW17 2PT or grants@rewdt.org.