



EDUCATION GRANT (& ASSOCIATED TRAVEL) APPLICATION FORM

From 1st April 2019 Rousay, Egilsay and Wyre Development Trust will operate an Education Grant Award Scheme which is open to applications from individuals who are resident on Rousay, Egilsay or Wyre.

Education Grants help with the costs for nationally recognised formal qualifications or any course run by Orkney College. This will be made up of 100% of the course costs only, up to a maximum of:

- £500.00 per applicant per financial year for adults (but no more than £1,500.00 in any 5-year period)
- £100.00 per applicant per financial year for those in primary or secondary education.
- The Education grant is dependent on the value of awards already granted during the current year or previous 5-year period.
- The **cost of travel** to attend the course may also be applied for, up to a maximum of £100. This is linked to the Education Grant application but not necessarily dependent on it being awarded. You must be able to provide proof of enrolment/attendance on the course for the travel grant to be paid
- Should the applicant move from the islands of Rousay, Egilsay or Wyre within 12 months of the grant award date, the full amount of the grant paid out must be reimbursed to REWDT

Please indicate by ticking 1 box whether you are applying for:

EDUCATION GRANT ONLY: EDUCATION GRANT WITH TRAVEL: TRAVEL ONLY:

If your application is successful, you will receive an offer letter, which includes an acceptance form, which should be signed and returned to the office. Grant awards can be made either directly to the training provider or into the applicant's bank account (bank account details for yourself or the name and contact details of the training provider will be requested on the acceptance form if your application is successful). Travel only grants will require proof of course enrolment.

Successful applicants are requested to start drawing down the funds within 3 months of their acceptance. Please inform the office if there is going to be a delay.

The deadline for the above applications is 14 days before the course/training starts and the application must also be submitted at least 14 days before course payment is due.

PLEASE PRINT YOUR ANSWERS CLEARLY:

Applicant's Name Mr/Mrs/Miss/Ms _____

Address _____ Postcode _____

Tel. No. _____ Email _____

Name of course/qualification you are applying for & course start date? _____

Full cost of course? _____ How much are you applying for (if different)? _____

In what way will you benefit from this course/qualification? _____

If you are applying for help with travel costs, how much are they? _____

Declaration by Applicant: By completing this form, I agree for my personal data to be held for use in connection with this grant, until the grant is closed either by completion, ineligibility or because I no longer wish to proceed with the application (please let us know). I also give permission for my details to be shared with course leaders/organisers. **By signing this application, I declare that the information I have given is complete & accurate and I confirm there has been no expenditure in relation to this application prior to it being submitted.**

Signed _____ Date _____

(NB: If under 16 years old, a parent or guardian must sign)

Please return the completed form to: REWDT, The Manse, Rousay, KW17 2PR or grants@rewdt.org.

Office use only:

Fund:	Approval:	Date:
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