



From the community
For the community

ROUSAY, EGILSAY & WYRE DEVELOPMENT TRUST

FUEL CRISIS GRANT APPLICATION FORM

REWDT is operating a one-off Fuel Crisis grants scheme that is open to applications from permanent residents on Rousay, Egilsay or Wyre.

- Maximum funding of £250 per household.
- Applicants must be permanent residents on Rousay, Egilsay or Wyre and must be the domestic bill payer. The residence on REW must be their main residence.
- Applicants must spend more than 20% of their household income on fuel costs.
- Businesses, second homes and holiday lets are not eligible to apply
- Households connected to a business, such as farms, that do not have a separate domestic energy supply must demonstrate the property is also a domestic residence and provide documentation from an accountant detailing what percentage of energy use is domestic use.
- **Applicants should also submit a recent bill/statement in order for us to process your payment.**

PLEASE PRINT YOUR ANSWERS CLEARLY:

Applicant Name (bill payer) _____

Address _____

Tel. No. _____ Email _____

Energy Provider Name:

Energy Provider Account/Reference Number

Do you use a 'top up' electricity card for your energy supply? Yes / No (please delete as applicable)

I certify I am a permanent Rousay Egilsay or Wyre resident and that the above address is my primary residence (please tick to confirm)

I certify that in order to maintain a satisfactory heating regime, I would need to spend more than 20% of my income (including Housing Benefit etc) on household fuel use (please tick to confirm)

Declaration by Applicant:

By completing this form, I agree for my personal data to be held for use in connection with this grant, until the grant is closed either by completion, ineligibility, or because I no longer wish to proceed with the application (please let us know). I have read and accept the Fuel Crisis grant Terms and Conditions.

Signed **Print name** **Date**.....

Please return the completed form to REWDT, The Manse, Rousay KW17 2PR or e mail to grants@rewdt.org

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REWDT FUEL CRISIS GRANT – Information Sheet

PLEASE READ BEFORE APPLYING FOR THE REWDT FUEL CRISIS GRANT

Evidence from The Scottish Household Condition Survey 2015-2017 highlighted that 23% of Orkney households are in extreme fuel poverty. Extreme fuel poverty is now defined as when over 20% of household income (after household costs) is spent on household fuel. Events this year, along with the updated definition above, have meant that this figure is expected to rise even further. Operating a one-off fuel crisis grant in response to this year's events falls within REWDT's charitable aims of:

- 1) The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.
- 2) The prevention or relief of poverty

The grant is therefore open to residents of Rousay, Egilsay or Wyre whose household fuel expenditure is more than 20% of their household income (after household costs).

Only one grant application is accepted from each household. Applicants must be permanent residents of Rousay, Egilsay or Wyre and this must be their main residence. Applicants must be the domestic bill-payer. All applicants should submit a copy of a recent electric bill or statement with your application form.

Due to restrictions in charity law, second homes, businesses and holiday lets are not eligible for the grant.

Households connected to a business, farms for example, that do not have a separate domestic energy supply, may still apply if they can demonstrate the property is also a domestic residence. A letter/email from your accountant stating the % of energy use which is domestic must be provided.

The grant funding of £250 will be paid directly to the applicant's electricity account, or pre-pay top up card at the Post office.

Should you need any assistance with filling out the form, providing a bill, or assessing the percentage of your household income you spend on all household fuel, please do not hesitate to get in touch with ellie@rewdt.org

Fuel Costs Percentage

a) 20% of Annual Household Income (after household costs)

e.g. 20% of £18,000 = **£3,600**

b) Total Annual Fuel costs, in order to maintain a satisfactory heating regime in your home = e.g. £4,000 per year

If figure b) is higher than figure a) then you would need to pay more than 20% of your household income on fuel costs and are eligible for the grant.

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Terms and Conditions of General Grants awarded by Rousay Egilsay and Wyre Development Trust

Definitions:

“We”, “our” and “I” refer to the organisation/group or person receiving the grant bound by these terms and conditions. “You” and “your” means Rousay, Egilsay and Wyre Development Trust, the funder of the grant.

The “project” means the project that you are giving us the grant for as set out in our application form and any supporting documents, and/or as varied by the Grant Offer and Acceptance.

The “Grant Offer and Acceptance” which we have accepted and signed, includes and incorporates these standard terms and conditions, together with any other conditions we have agreed.

I/We understand that the Grant Offer and Acceptance will only start after you have received the signed acceptance of grant from me/us and will come into force on the date that you receive this document in the Trust Offices.

1. Acknowledgements & Publicity (ALL APPLICANTS)

- 1.1. I/We will acknowledge the grant publicly as appropriate and practical and acknowledge your support in any published documents that refer to the project, including any advertisements, account and public annual reports, or in written or spoken public presentations about the project.
- 1.2. I/We hereby consent to any publicity about the grant and the project as you may from time to time require. Details of the project may, at your sole discretion and without payment to me/us, be broadcast on television, on your website, in newspapers and through other media.
- 1.3. I/We agree to do whatever you reasonably require in order to assist with any form of publicity and marketing, including press or media related activities.
- 1.4. You have the right to reproduce any of my/our application or subsequent information supplied by me/us to you for any appropriate purpose without right of a claim by me/us in respect of copyright.

2. Length of Grant Agreement (ALL APPLICANTS)

- 2.1. These terms and conditions and the Grant Agreement remain in force
 - 2.1.1. for as long as the time period indicated in our application form, or
 - 2.1.2. for the time period you have agreed in writing, in advance of the time period indicated in our application form, or
 - 2.1.3. as long as we fail to carry out any of the terms and conditions of the Grant Agreement or any breach of them continues (this includes providing any outstanding information on grant expenditure or project delivery).

3. We understand that (ALL APPLICANTS)

- 3.1. You can only agree the grant for as long as funds are available, and you continue to operate.
- 3.2. You may share the information about my/our grant with any parties giving details of the purpose, amount and awardee (subject to Data Protection)
- 3.3. You accept no liability for any consequences, whether direct or indirect, that may come about from my/our running the project, the use of the award or from a withdrawal of the grant.
- 3.4. You may demand repayment (and I/we will repay when asked) of all or part of the award at your absolute discretion, in any of the following circumstances if:
 - 3.4.1. I/We fail to meet any of these terms and conditions, or the terms and conditions attached to any other grants from you for which a Grant Offer is still in force.
 - 3.4.2. I/We completed the application form dishonestly, significantly incorrectly or misleadingly.

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- 3.4.3. I/We or any other person or organisation operating for me/us gave you any significantly misleading or inaccurate information, whether deliberate or accidental, during the application process, or during the period of the Grant Offer.
- 3.4.4. Members of our governing body, volunteers or staff act at any time during the project dishonestly or negligently or in any way, directly or indirectly, to our detriment or to the detriment of our organisation or the project, or to the detriment to your reputation.
- 3.4.5. Our organisation, members of our governing body, employees or volunteers are subject to an investigation or formal enquiry by the Police, HMRC or other regulatory body.
- 3.4.6. I/We receive duplicate funding from any other source for the same or any part of the project.
- 3.4.7. There is a significant change of purpose, ownership or recipient, either during the project or within a reasonable period after its completion, so that you judge that the grant is unlikely to fulfil the purpose for which you made it.
- 3.4.8. At any stage of the application process or during the period of the Grant Offer I/we do not let you have information that would affect your decision to award, continue or withdraw all or part of the award.
- 3.4.9. I/We are or become legally ineligible to hold the grant and/or
- 3.4.10. You have reasonable grounds to believe that it is necessary to protect community money.

4. Additional conditions (ALL APPLICANTS)

- 4.1. You have the right to impose additional terms and conditions on the grant either in the Grant Offer and/or if:
 - 4.1.1. I/We are in breach of the Grant Offer.
 - 4.1.2. You judge that members of our governing body, employees, or staff, or any person or organisation closely involved in carrying out the project, act in a way that may have a detrimental effect on the project or on your reputation as a distributor of community money or as a grant sponsored body.
 - 4.1.3. You believe such conditions are necessary or desirable to make sure that the project is delivered as set out in my/our application or following any agreed changes.
 - 4.1.4. Please keep all receipts of spend and present to staff for payment.

5. Fuel Grant Specific Conditions

- 5.1 The grant is open to residents of Rousay, Egilsay or Wyre who, in order to maintain a satisfactory heating regime in their home, would need to spend more than 20% of their annual household income (after household costs) on fuel.
- 5.2 Only one grant application is accepted from each household. Applicants must be permanent residents of Rousay, Egilsay or Wyre and this must be their main residence. Applicants must be the domestic bill-payer. All applicants should submit a copy of a recent electric bill or statement with your application form.
- 5.3 Due to restrictions in charity law, second homes, businesses and holiday lets are not eligible for the grant.
- 5.4 Households connected to a business, farms for example, that do not have a separate domestic energy supply, may still apply if they can demonstrate the property is also a domestic residence. A letter/email from your accountant stating the % of energy use which is domestic must be provided.
- 5.5 For non-smart-meter pre-pay top-up cards - REWDT will need to use the customer's top-up card to pay the grant funds onto the card.
- 5.6 Due to Data Protection regulations it will be the grant customer's responsibility to liaise with their fuel provider after the grant has been paid.
- 5.7 The grant covers electricity costs only, unless an exemption has been made due to another form of fuel being the only source of fuel in a household.

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