

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2021	To	31	03	2022

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Rousay, Egilsay & Wyre Heritage SCIO
SC048300
The Manse Rousay Orkney
Postcode KW17 2PR

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bryan Milner	Chair		
2	Eivor Cormack			
3	Kayleigh Tipper			
4	Jean (Sheena) Marwick			
5	Alison Mainland	Treasurer		
6	Alice Mainland	Vice-Chair		
7	Jacqui Marwick			
8	Emma Melin			
9	Carole Rae		20/02/2022 until 31/03/2022	Unanimous by Trustees
10	Lynda Kirk		20/02/2022 until 31/03/2022	Unanimous by Trustees
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
None	

## Structure, governance, and management

Type of governing document

Constitution

Trustee recruitment and appointment

All trustees step down at the AGM, the members voted for all Trustees to be reinstated. Two additional trustees were co-opted at the February meeting.

## Objectives and activities

Charitable purposes

The organisation's purposes are:

- 1) To advance the education of the public in the archaeology, history, culture, natural history, and other features of life in the islands of Rousay, Egilsay and Wyre
- 2) And in furtherance thereof
- 3) To increase public awareness of appreciation of and engagement with the natural and cultural heritage of the islands
- 4) To support and encourage, for public benefit, the study, stewardship, and protection of the heritage of the islands.

Summary of the main activities in relation to these objects

During the financial year 2021/22 the Rousay Egilsay & Wyre Heritage SCIO has been working with the Orkney islands Council North Isles Landscape Partnership Scheme project which is funded by the Heritage Lottery Fund to provide improved heritage facilities on Rousay, Egilsay & Wyre (amongst other islands).

This work finally started during this financial year and will be completed during 2022/23 financial year.

The Rousay Heritage Centre was upgraded using NILPS funding.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

In addition to the new heritage displays on Rousay, the Rousay, Egilsay & Wyre Heritage SCIO was successful in securing funding from LEADER, the Orkney Islands Council Community Development Fund and REW Development Trust to refurbish and upgrade the Wyre Heritage Centre (on Wyre), although the work had been commissioned during the 2018/19 financial year the repair work started in May 2019, but the damage to the building was beyond repair. The funders agreed to increase our grants to allow for the demolition and a new building to be put up. Delays, primarily due to Covid, resulted in the lapsing of the LEADER funding which fortunately was replaced by funding from the Crown Estate Fund. The Centre will display artefacts and archive materials related to the history of Wyre in addition to (providing shelter, toilet facilities etc. for visitors). The Centre will also act as a community centre for local meetings and events. The building was almost completed in this financial year and will be fitted out and opened to the public in 2022/23.

The REW Heritage SCIO has continued to work with the Orkney Islands Council North Isles Landscape Partnership Scheme (NILPS) project which is funded by the Heritage Lottery Fund. NILPS funding has been secured for the Blossom View-Point Car Park

The REW Development Trust has purchased the Pier Store on Rousay and will start to rent (at a pepper-corn rate) to the REW Heritage SCIO, once the renovations and improvements have been made again funded by NILPS. This building will be used as a heritage artefact display centre. We have quite a few residents who have interesting artefacts which they are willing to gift to the Heritage SCIO for display. Pier Store will be made into a suitable place for visitors to view the exhibits. The planning permission for these works has been delayed but is expected in 2022/23.

### Financial review

#### Brief statement of the charity's policy on reserves

The charity has unrestricted funds of £31,221.13 at the end of the financial year. The charity does not hold any other reserves. The charity relies on the time and energy of volunteers and by applying for, and being awarded, grant funding to cover the costs of any activity the trustees decide to undertake. This funding is all ringfenced for specific projects and once they are all completed the accounts will have only a limited amount as the balance, less than £200.00

#### Details of any deficit

None

#### Donated facilities and services (if any)

None

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## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Bryan Milner	
Position (e.g., Chair)	Chair	
Date	05/10/2022	

# OSCr

Office of the Scottish Charity Regulator

		<b>Independent examiner's report on the accounts</b>								v2
<b>Report to the trustees/members of</b>	Charity name	Rousay, Egilsay & Wyre Heritage SCIO								
<b>Registered charity number</b>		SC048300								
<b>On the accounts of the charity for the period</b>	Period start date					Period end date				
	Day	Month	Year		Day	Month	Year			
	01	04	2021	to	31	03		2022		
<b>Set out on pages</b>	5									(remember to include the page numbers of additional sheets)
<b>Respective responsibilities of trustees and examiner</b>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>									
<b>Basis of independent examiner's statement</b>	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>									
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul>                     have not been met, or                 </li> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>									
<b>Signed:</b>	<i>Kathryn Marwick</i>				<b>Date:</b>	<i>19 - Sept 2022</i>				
<b>Name:</b>	<i>KATHRYN MARWICK</i>									
<b>Relevant professional qualification(s) or body (if any):</b>	<i>Treasurer of SWI Rousay</i>									
<b>Address:</b>	<i>Hallsview Rousay Rw17 2PT</i>									

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose**

**MANAGEMENT ACCOUNTS**

2021/22

For accounting period 01/04/2021 to 31/03/2022

Check

**TOTAL ANALYSIS BY FUND**

**Unrestricted Restricted Projects**

**£ £ £**

**STATEMENT OF FINANCIAL ACTIVITIES**

Income

Grants receivable	0.00	0.00	0.00
REWDT Funds	97,846.91	251.81	97,595.10
Grant Awards Leader.CDF.CEF	65,476.40	0.00	65,476.40
OIC Small Business Grant	0.00	0.00	0.00
Bank interest received	55,090.60	90.60	55,000.00
NILPS			
Other (refunds)	11.24	11.24	
	<hr/>	<hr/>	<hr/>
	218,425.15	353.65	218,071.50
	<hr/>	<hr/>	<hr/>

Expenditure

Project costs	67,595.10		67,595.10
Project costs	55,530.88	137.00	55,393.88
Project costs	852.22	852.22	0.00
Refunds to REW DT	39,204.60		39,204.60
	<hr/>	<hr/>	<hr/>
	0.00		0.00
	<hr/>	<hr/>	<hr/>
	163,182.80	989.22	162,193.58
	<hr/>	<hr/>	<hr/>

**NET INCOMING/ (OUTGOING) RESOURCES**

	55,242.35	(635.57)	55,877.92
	<hr/>	<hr/>	<hr/>

**BALANCE SHEET**

Assets

Fixed assets 20,000.00 20,000.00 0.00

Debitors - receivable 393.88 393.88

Bank & cash 31,221.13 31,221.13 0.00

51,615.01 51,221.13 393.88

Liabilities

Creditors - payable 0.00 0.00

Loans

0.00 0.00 0.00

NET ASSETS 51,615.01 51,221.13 393.88

Funds

Brought forward 10,303.47 10,303.47 0.00

Net incoming/ outgoing resources 55,242.35 (635.57) 55,877.92

NET FUNDS 65,545.82 9,667.90 55,877.92

Director's signature..... *Bryan Milner*

Director's Name (please print) Bryan Milner

*BRYAN MILNER*



**BANK RECONCILIATION**

Reconciliation date: 31/03/2022  
For accounting period 01/04/2021 to 31/03/2022

Balance per bank ledger £31,221.13

Balance per bank statement £31,221.13

Less outstanding cheques £0.00

Plus uncleared deposits £0.00

£31,221.13

Check Reconciled

Plus uncleared deposits

£0.00

Check Reconciled

80-22-60 17568464

Bank of Scotland

REW Heritage SCIO

BANK

**MONEY IN (DR)**

Date	Details	deposit #	Dr £		chq #	Cr £
01/04/2021	Balance brought forward		£10,303.47		DD	£32.00
17/05/2021	REW DT Cashflow for C2 NILPS R Jenkins		£10,000.00		BACS	£10,000.00
19/05/2021	REW DT Grant for Wyre HC Insurance		£499.76		BACS	£499.76
28/05/2021	SSE Refund on Wyre HC Hydro bill		£5.30		BACS	£35.00
21/06/2021	REW DT Cashflow for C2 NILPS R Jenkins		£15,000.00		BACS	£15,000.00
21/07/2021	NILPS Claim 2		£25,000.00		BACS	£1.50
23/08/2021	NILPS Claim 3 cashflow from REW DT		£15,000.00		BACS	£25,000.00
08/09/2021	NILPS Claim 3		£15,000.00		DD	£32.35
13/10/2021	REW DT C4 NILPS cashflow		£15,000.00		BACS	£15,000.00
27/10/2021	NILPS Claim 4		£15,000.00		BACS	£15,000.00
29/11/2021	SSE Refund on Wyre HC Hydro bill		£5.94		BACS	£15,000.00
19/01/2022	REW DT Cashflow for WRC invoice		£17,372.21		DD	£37.44
26/01/2022	Leader claim 1 from OIC		£5,052.40		BACS	£15,000.00
01/02/2022	REW DT 5% for Leader and CDF C1&2		£251.81		BACS	£107.00
01/02/2022	NILPS C5 contribution from £1000 DT grant		£90.60		BACS	£30.00
08/02/2022	From REW DT £1000 grant insurance, SSE & ICO		£181.55		BACS	£5,000.00
09/02/2022	CDF Claim 3 from OIC		£8,686.00		BACS	£6.00
15/02/2022	REW DT Cashflow for WRC invoice		£28,793.81		BACS	£17,372.21
16/02/2022	CEF Claim 1 from OIC		£6,843.00		BACS	£56.00
23/02/2022	CDF C4 from OIC		£14,397.00		BACS	£28,793.81
09/03/2022	CEF C2 from OIC		£11,342.00		BACS	£8,251.70
16/03/2022	REW DT Cashflow for WRC invoice		£21,429.08		DD	£47.78
30/03/2022	CEF C3 & CDF C5 from OIC		£19,156.00		BACS	£393.88
13/05/2021	SSE Hydro Wyre HC				DD	£47.78
18/05/2021	Rhona Jenkins invoice 127 NILPS				BACS	£393.88
19/05/2021	Zurich Insurance Wyre HC				BACS	£13,677.15
21/05/2021	ICO Annual subscription				BACS	£6,500.85
21/06/2021	Rhona Jenkins invoice 128 NILPS				BACS	£10,774.90
20/07/2021	Royal Mail charge on envelope				BACS	£35.99
21/07/2021	Refund to REW DT NILPS Claim2				BACS	£21,429.08
02/08/2021	SSE Hydro Wyre HC				DD	£74.40
24/08/2021	Rhona Jenkins invoice 130 NILPS				BACS	
29/09/2021	REW DT Claim 3 NILPS refund				BACS	
14/10/2021	Rhona Jenlins invoice 131 NILPS				BACS	
01/11/2021	SSE Hydro Wyre HC				DD	
22/11/2021	REW DT Claim 4 NILPS refund				BACS	
22/11/2021	REW DT paid IKEA invoice refunded				BACS	
01/12/2021	McAidie & Reeve delivery fee IKEA				BACS	
10/01/2022	Rhona Jenkins Invoice 1345 NILPS				BACS	
10/01/2022	McAidie & Reeves balance of delivery fee				BACS	
19/01/2022	WRC Ltd Construction 0001085132				BACS	
08/02/2022	Zurich insurance				BACS	
15/02/2022	WRC Ltd Construction 0001085161				BACS	
15/02/2022	CDF C3 refund to DT				BACS	
04/03/2022	SSE WHC				DD	
07/03/2022	AJB Building Consultancy				BACS	
08/03/2022	CDF C4 refund to REW DT				BACS	
08/03/2022	CEF C1 refund to REW DT				BACS	
10/03/2022	CEF C2 refund to REW DT				BACS	
14/03/2022	Bryan Milner expenses donation box RHC				BACS	
16/03/2022	WRC Ltd Construction 0001085174				BACS	
29/03/2022	Orcadian Rousay Remembered update				BACS	

31/03/2022 Balance C/F

£31,221.13

**£254,409.93****£254,409.93**

01/04/2022 Balance B/F

£31,221.13

Assets		Money Out		Money In	
Date	Details	Chq no.	DR £	Date	CR £
31/03/2022	Balance C/F		£20,000.00	01/04/2021	Balance B/F
			£20,000.00		
				01/04/2022	Balance B/F
					£20,000.00
					£20,000.00

Other Donations

Date	Details	Chq no.	Money Out DR £	Date	Details	#	Money In CR £
01/04/2021	Balance B/F			01/04/2021	Balance B/F		£0.00
01/04/2022	Balance B/F			31/03/2022	Balance C/F		£0.00
			£0.00				£0.00
			£0.00				



**External Funding**

## External Funding NILPS

<b>Date</b>	<b>Details</b>	<b>Chq no.</b>	<b>Money Out</b>	<b>Money In</b>
			<b>DR £</b>	<b>CR £</b>
18/05/2021	Rhonda Jenkins invoice 127 NILPS	BACS	£10,000.00	
21/06/2021	Rhonda Jenkins invoice 128 NILPS	BACS	£15,000.00	£789.75
21/07/2021	Refund to REW DT NILPS Claim2	BACS	£25,000.00	£10,000.00
24/08/2021	Rhona Jenkins invoice 130 NILPS	BACS	£15,000.00	£15,000.00
29/09/2021	REW DT Claim 3 NILPS refund	BACS	£15,000.00	£25,000.00
14/10/2021	Rhona Jenlins invoice 131 NILPS	BACS	£15,000.00	£15,000.00
22/11/2021	REW DT Claim 4 NILPS refund	BACS	£15,000.00	£15,000.00
22/11/2021	REW DT paid IKEA invoice refunded	BACS	£107.00	£15,000.00
01/12/2021	McAidie & Reeve delivery fee IKEA	BACS	£30.00	£15,000.00
07/03/2022	AJB Building Consultancy	BACS	£393.88	£15,000.00
				£90.60
01/04/2022	Balance B/F		£110,530.88	£349.47
			£349.47	£111,229.82
31/03/2022	Balance C/F			

