



*From the community
For the community*

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REWDT The Craffhub Board Meeting, Company Office, Wednesday 11 March 2020 at 19.30 MINUTES

Present: John Garson (Chair), Kayleigh Tipper (Vice Chair), Carolyne Tunbridge (Treasurer), Alison Mainland, Mark Hull & Peter Roebuck (via Teleconferencing).

In Attendance: Helen Castle (AFO), Gill Wigley (PM).

1. Welcome and apologies for absence. The Chair welcomed everyone to the meeting and apologies were received from Bryan Milner & Carole Maguire.

2. Letter from The Craffhub re EGM – HC read Article 44, there are enough signatures (over 5% of members) to trigger an EGM.

GW stated that the letter from The Craffhub calls into question the directors skills to run the REW DT and advised legal re[presentation to challenge each of the 12 signatures as it is believed they thought they were signing a letter to call a meeting and not to amend Articles of Association. We need to get clarification and specific resolutions as the letter is not clear and as stated would not be acceptable to Companies House & OSCR. HC added that DTAS offer a free legal service which would help the DT and HC will email DTAS at the end of the meeting to get this underway.

MH added that normally a vote of no confidence cannot remove directors but is used to shame them into resigning.

PR asked if the DT has a presentation or plans for the Pier site as this could be used at a public meeting. Peter added that the weight of attendance needs to support the board. GW said that we have the feasibility study report and 3 options of basic design plans (not at planning application standards), one is a refurb on the same floor plan, the second an extension to the current building size and the third option is a complete rebuild. GW added that the DT only purchased the building in January and since then the DT has worked tirelessly to sort this accommodation for The Craffhub who on 25 February were happy to move into the Old Shop.

GW stated that the 12 members who signed the letter should be asked to stand at the EGM and tell those present what their issues are relating to the EGM request letter and changes to the Articles, in particular, why they have no confidence in the current board.

AP1: GW to draft a letter or speak to the legal team so they can draft a letter, to the 12 residents to inform them that they will be required to speak at the EGM.

MH is confident the DT will be able to address the points in the letter but is unclear regarding the requested changes to the Articles, the board believes there is a misunderstanding here. GW would like the legal people to produce the information for the EGM and mailshot.

GW suggested that all directors and staff speak to members and encourage resident who are not members to sign up and attend the EGM.

KT asked if we should speak to the residents who signed the petition, but GW was not comfortable with this as it is their right to sign, PR added that as RE&W is a small place it was not a good idea and MH agreed.

At the EGM the board will need to advise the members (if not beforehand) that if the board is removed there will need to be a re-election of directors otherwise the business cannot continue, all implications of removing the board need to be shared with the 12 and all members.

PR requested that the letter with the 12 signatures be put onto the website (first check with the legal people) and ensure GDPR followed.

3. **Notice to Quit** – The Craffhub emailed to say they are taking legal advice and cannot meet the recent letter's deadline (sent on 09 March requesting a response by 11 March). GW will look into sending a Notice to Quit letter offering 40 days' notice with a covering letter stating the Old Shop offer still stands and communications are open if they wish to discuss this. **AP2: GW** to draft the 'notice' letter on Friday for directors to approve by Monday.
4. **Chair's Idea of an All Resident Mailshot** – As part of the mailshot PR felt that the EGM letter should be shared with all residents and PR felt that the letter is a try at removing all current directors so that others can be put into place for The Craffhub's staff personal benefit. PR asked if we can share the Pier Plans and feasibility study report as well as doing the mailshot with the next stage to hold a public meeting showing the three options for people to consult on. The REW DT will need to answer why the project has not progressed, the answer being only just purchased the premises in January 2020 and The Craffhub wanting a longer lease which could not occur in their current position if the building was under the early stages of refurbishment/rebuilding. Plus, the large area currently rented cannot continue to be let due to the 3 pages of snagging issues, it is wrong for the DT to rent a building that is not fit for purpose. AM added that the feasibility study was done (received in July 2019) to inform the board regarding the purchase of the building. **AP3: GW/HC** to get promotional material ready for the mailshot.
5. **AOB** – HC asked about the latest 4 feedback letters and the board agreed to send the standard reply and Review info.
6. **Next Full Board Meeting** – This is planned for Wednesday 18 March 2020 starting at 19:30 at the REW DT offices.

Summary of outstanding action points.

11 March 2020 The Craffhub Board Meeting

AP1: GW to draft a letter or speak to the legal team so they can draft a letter, to the 12 residents to inform them that they will be required to speak at the EGM.

AP2: GW to draft the 'notice' letter on Friday for directors to approve by Monday.

AP3: GW/HC to get promotional material ready for the mailshot.

The directors of REWDT are John Garson (Chair), Kayleigh Tipper (Vice-Chair), Carolyne Tunbridge (Treasurer), Bryan Milner, Carole Maguire, Alison Mainland, & Mark Hull and Peter Roebuck (Co-opted Directors).

