



*From the community
For the community*

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Directors
The Craffhub
The Pier
Rousay
KW17 2PU

7th February 2020

Re : REWDT response to the Craffhub proposals discussed at the Board Meeting held on 1st February 2020

Dear Directors

Thank you for your document dated 31st January 2020, the contents of which were discussed by the REWDT Directors at the above meeting.

It has been agreed that REWDT will undertake necessary repairs and decoration to make the Old Shop available for use in the interim period whilst the Pier Premises undergoes refurbishment.

To this end REWDT are offering the Craffhub an extended longer 2-year lease with effect from 1st April 2020 and up to and including 31st March 2022. Should the works to the Old Shop not be complete to our specification with the contractor by 1st April 2020, REWDT agree to extend the current lease on the existing premises on a week by week basis.

The Old Shop covers an area on 30 square meters and based on this size, a rent of £107 per calendar month is requested for the lease of the Old Shop. REWDT will install a suitable heating system in the Old Shop, but this rent excludes any heating or lighting costs for which the Craffhub will be responsible.

REWDT agree on the provision of access to a toilet and handbasin for staff only, however since the Old Shop will not include a seated restaurant area, REWDT will not provide additional toilet facilities. The Old Shop entrance will be improved to allow access for disabled visitors and residents alike.

REWDT will provide for a small area suitable for selling refreshments to customers in the Old Shop; as discussed with The Craffhub representative, we recognise that this will be a much-reduced refreshment facility, due to the limited space available in the Old Shop.

It has been agreed that the external area will be tidied and a new picnic bench will be provided for the use of residents and visitors alike. A specific covered area will not be provided at this stage.

It is hoped that a small office space can be configured within the existing Old Shop space, subject to current non load bearing wall being removed, which was put in place by a previous tenant. Again this will be subject to discussions between REWDT, The Craffhub, and the appointed building contractor.

At the meeting and in our discussions previously, it was suggested that workshops could be held at other locations for example the School, but REWDT are willing to seek the advice of Orkney Islands Council's planning department to ascertain if some smaller workshops e.g. drawing or painting could be held in the Old Shop, if The Craffhub would prefer this solution.

REWDT will pay for the installation of an electricity meter. It would be helpful if The Craffhub could investigate the meter installation, enabling a choice of a preferred location.



As there is a phone line currently in the Pier Premises, it has also been suggested that the Craffhub take this into the Old Shop by means of an extension or a new socket, which will be discussed with the contractor. This would ensure that a card machine could be up and running from the date of moving in.

It is the responsibility of The Craffhub to find a storage space for their workshop materials, as will all other community groups that currently use either the garage or areas of the snug for storage. These areas will not be accessible from 1st April 2020, or the date on which The Craffhub take up their lease on the Old Shop.

REWDT will consult Orkney islands Council to ensure that the appropriate permissions are in place for the Old Shop, including change of use and environmental health as applicable.

The timescale of the above will be wholly dependant upon planning permission being approved, environmental health checks being undertaken, and the availability of the contractor to undertake approved works and as such The Craffhub will be kept informed either in person or by email as to the progression of the above.

The REWDT board recognise that the above activities will cause disruption, but we hope that The Craffhub will continue to trade during this period of change.

Yours Sincerely

J Garson Chair REWDT.

