

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2022	To	31	03	2023

Reference and administration details

Charity name	Rousay, Egilsay & Wyre Heritage SCIO
Other names charity is known by	
Registered charity number	SC048300
Charity's principal address	Gowsterie Rousay Orkney Postcode KW17 2PT

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bryan Milner	Chair		
2	Eivor Cormack			
3	Kayleigh Tipper			
4	Alison Mainland	Treasurer		
5	Alice Mainland	Vice -Chair		
6	Carol Rae			
7	Lynda Kirk			
8	Andrea McKee		27/11/2022 to 31/03/2023	Unanimous by Trustees
9				
10				
11				
12				
13				
14				
15				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Jacqui Marwick	From 01/04/22 to 16/03/23
Emma Melin	From 01/04/22 to 02/02/23

Structure, governance, and management

Type of governing document

Constitution

Trustee recruitment and appointment

All trustees step down at the AGM, the members voted for all Trustees to be reinstated. Two trustees sadly died during the year.

Objectives and activities

Charitable purposes

The organisation's purposes are:

- 1) To advance the education of the public in the archaeology, history, culture, natural history, and other features of life in the islands of Rousay, Egilsay and Wyre
- 2) And in furtherance thereof
- 3) To increase public awareness of appreciation of and engagement with the natural and cultural heritage of the islands
- 4) To support and encourage, for public benefit, the study, stewardship, and protection of the heritage of the islands.

Summary of the main activities in relation to these objects

During the financial year 2022/23 the Rousay Egilsay & Wyre Heritage SCIO has been working with the Orkney islands Council North Isles Landscape Partnership Scheme project which is funded by the Heritage Lottery Fund to provide improved heritage facilities on Rousay, Egilsay & Wyre (amongst other islands).

The Rousay Heritage Centre received some additional items and display cases via the National Lottery Heritage Funding which also allowed the REW Heritage SCIO to put on a number of activities to coincide with the two archaeological digs on Rousay at Swandro & Skail Farm, plus update the Stepping Back in Time booklet covering the history of Rousay, Egilsay & Wyre, which was gifted to all residents. The Wyre Heritage Centre was finally finished (COVID caused significant delays) and was opening at the beginning of April 2023.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Wyre Heritage SCIO was finally completed towards the end of the financial year and opened officially to the public at the beginning of April 2023 (03 April). The Centre has on display artefacts and archive materials relating to the history of Wyre in addition to also being available as a community hall for residents and providing shelter, toilet facilities etc. for visitors.

The REW Heritage SCIO has continued to work with the Orkney Islands Council North Isles Landscape Partnership Scheme (NILPS) project which is funded by the Heritage Lottery Fund. NILPS funding has been secured for the Blossom View-Point Car Park and the upgrade to the Pier Store which the REW Development Trust and will start to rent (at a pepper-corn rate) to the REW Heritage SCIO, once the renovations and improvements have been made, hopefully during 2023/24 year. This building will be used as a heritage artefact display centre. We have quite a few residents who have interesting artefacts which they are willing to gift to the Heritage SCIO for display. The Pier Store will be made into a suitable place for visitors to view the exhibits.

The REW Heritage SCIO was successful in an application to the National Lottery Heritage Fund to host a number of activities linked to the two excavations during the summer of 2022 on Rousay, at Swandro & Skaill Farm. Re-enactment days were held at both dig sites and, in the Heritage Centre, and at the Community Room, Rousay School allowing locals and visitors the chance to experience life during the various periods covered by the excavations, learning old traditional craft skills and hearing all about the finds and discoveries from the archaeologists. The funding also paid for a new picnic bench for the Rousay Heritage Centre garden (made from recycled plastics), display cases and a modern version of the Westness Brooch for the Rousay Heritage Centre. The Stepping Back in Time booklet covering the history of Rousay, Egilsay & Wyre was updated and a copy given to all residents of R E & W.

Financial review

Brief statement of the charity's policy on reserves

The charity has a balance of £9,681.84 at the end of the financial year. The charity does not hold any other reserves. The charity relies on the time and energy of volunteers and by applying for, and being awarded, grant funding to cover the costs of any activity the trustees decide to undertake. This funding is all ringfenced for specific projects and once they are all completed the accounts will have only a limited amount as the balance, less than £600.00

Details of any deficit

None

Donated facilities and services (if any)

None

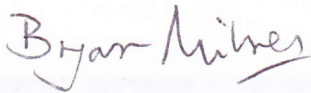
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Bryan Milner	
Position (e.g., Chair)	Chair	
Date	31/7/23	

OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts							v2
Report to the trustees/members of	Charity name	Rousay, Egilsay & Wyre Heritage SCIO							
Registered charity number		SC048300							
On the accounts of the charity for the period	Period start date				Period end date				
	Day	Month	Year	to	Day	Month	Year		
	01	04	2022		31	03	2023		
Set out on pages	5							(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>								
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>								
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 								
Signed:	<i>CTunbridge</i>				Date:	29.07.23			
Name:	CAROLYN TUNBRIDGE								
Relevant professional qualification(s) or body (if any):									
Address:	HNETA HUS ROUSAY ORKNEY KW17 2PU								

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

<p>Faint, illegible text, possibly bleed-through from the reverse side of the page.</p>

MANAGEMENT ACCOUNTS

2022/23

For accounting period 01/04/2022 to 31/03/2023

Check

TOTAL ANALYSIS BY FUND

Unrestricted Restricted

Projects

£

£

£

STATEMENT OF FINANCIAL ACTIVITIES

Income

Grants receivable	0.00	0.00	0.00
REWDT Funds	32,349.40		32,349.40
Grant Awards Leader.CDF.CEF	24,349.00	0.00	24,349.00
National Lottery Heritage Award	9,858.00	0.00	9,858.00
Donations	395.28	395.28	0.00
NILPS	0.00	0.00	0.00
Other (refunds)	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
	66,951.68	395.28	66,556.40
	<hr/>	<hr/>	<hr/>

Expenditure

Project costs	32,349.40	0.00	32,349.40
Project costs	1,319.00	0.00	1,319.00
Project costs	5,112.87	5,112.87	0.00
Refunds to REW DT			0.00
	<hr/>	<hr/>	<hr/>
	0.00		
	<hr/>	<hr/>	<hr/>
	38,781.27	5,112.87	33,668.40
	<hr/>	<hr/>	<hr/>

NET INCOMING/ (OUTGOING) RESOURCES

	<hr/>	<hr/>	<hr/>
	28,170.41	(4,717.59)	32,888.00
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BALANCE SHEET

Assets

Fixed assets 140,000.00 140,000.00 0.00

Debtors - receivable 1,319.00 0.00 1,319.00

Bank & cash 9,681.84 9,681.84 0.00

151,000.84 149,681.84 1,319.00

Liabilities

Creditors - payable 0.00

Loans

0.00 0.00 0.00

NET ASSETS 151,000.84 149,681.84 1,319.00

Funds

Brought forward 9,681.84 9,681.84 0.00

Net incoming/ outgoing resources 28,170.41 (4,717.59) 32,888.00

NET FUNDS 37,852.25 4,964.25 32,888.00

Director's signature.....

Bryan Milner
8/17/23

Director's Name (please print) Bryan Milner

BANK RECONCILIATION

Reconciliation date: 31/03/2023
For accounting period 01/04/2022 to 31/03/2023

Balance per bank ledger £9,681.84

Balance per bank statement £9,681.84

Less outstanding cheques £0.00

Plus uncleared deposits £0.00

£9,681.84

Check Reconciled

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Plus uncleared deposits

£0.00

Check Reconciled

BANK BANK REW Heritage SCIO Bank of Scotland 80-22-60 17568464

MONEY IN (DR)

Date	Details	deposit #	Dr £
01/04/2022	Balance brought forward		£31,221.13
06/04/2022	Wyre HC Cashflow from REW DT		£14,376.40
04/05/2022	OIC CEF C4 & CDF C6		£12,851.00
09/05/2022	From Wyre turbine fund to cover floor paint		£578.70
09/05/2022	From Wyre turbine fund to cover SSE Bill		£519.40
11/05/2022	Wyre HC Cashflow from REW DT		£15,000.00
25/05/2022	OIC CEF C5 & CDF C7		£10,327.00
20/06/2022	Wyre HC Cashflow from REW DT		£2,973.00
22/06/2022	Donation from Rousay HC Box		£151.41
11/07/2022	From Wyre Turbine fund Lows Deed of Servitude		£1,239.00
22/07/2022	Lottery Heritage Grant (Summer Programme)		£9,858.00
25/07/2022	Donation from Rousay HC Box		£85.55
07/10/2022	Donation from Rousay HC Box		£140.99
19/10/2022	OIC CEF Claim 6		£1,171.00
07/11/2022	British Recycled Plastic refund		£50.00
30/11/2022	Donations from RHC		£17.33
14/02/2023	From DT grant for 25% insurance, core running costs		£366.73
14/02/2023	From DT Wyre Turbine Funds for Wyre HC costs		£2,559.69

01/04/2023 Balance B/F

£103,486.33
£9,681.84

MONEY OUT (CR)

Date	Details	chq #	Cr £
06/04/2022	WRC Construction invoice		£14,376.40
06/04/2022	Orkney Media Group		£105.65
19/04/2022	REW DT Refund CDF C5 & CEF C3		£20,357.62
22/04/2022	OIC planning Pier Store (NILPS)		£600.00
25/04/2022	SSE Wyre HC electric		£42.11
05/05/2022	B Milner Expenses Wyre HC floor paint		£578.70
11/05/2022	WRC Construction invoice		£15,000.00
12/05/2022	REW DT Refund CDF C6 & CEF C4		£12,208.45
16/05/2022	SSE Wyre HC electric		£519.40
17/05/2022	OIE Items for Wyre HC		£499.96
23/05/2022	ICO		£35.00
20/06/2022	REW DT Refund CDF C7 & CEF C5		£9,810.65
20/06/2022	WRC Construction invoice		£2,973.00
22/06/2022	Zurich Insurance		£840.33
11/07/2022	Lows Deed of Servitude invoice Wyre HC		£1,239.00
25/07/2022	SSE Wyre HC electric		£42.48
25/07/2022	Alice Mainland Expenses A4 paper		£8.00
26/07/2022	British Recycled Plastic bench (HLF)		£693.36
28/07/2022	British Recycled Plastic bench (HLF)		£314.00
01/08/2022	Rousay Deliveries OTE Wyre HC		£60.00
01/08/2022	Breckan (Rousay Brooch replica)		£166.40
02/08/2022	Alan Braby (HLF)		£1,200.00
04/08/2022	Keith Prosser (HLF)		£1,200.00
23/09/2022	IKEA Wyre HC		£658.00
27/09/2022	IKEA Wyre HC		£75.00
27/09/2022	OIC planning Pier Store (NILPS)		£719.00
05/10/2022	MacAdie & Reeve delivery costs to WHC		£66.00
24/10/2022	SSE Wyre HC electric		£42.85
07/12/2022	Rousay Church room hire invoice 41		£16.00
14/12/2022	Bryan Milner Expenses - donation box for WHC		£39.99
04/01/2023	C & C Catering for Heritage day event		£262.50
09/01/2023	Julie Akid Wyre HC items		£55.33
17/01/2023	Rousay Community Association room hire invoice		£25.00
23/01/2023	OIC Rousay Archaeology Day Dan Lee inv 0000142847		£858.00
23/01/2023	Rousay Deliveries (Wyre HC) 1j		£57.60
25/01/2023	SSE Wyre HC electric		£42.67
14/02/2023	Rhona Jenkins Rousay HC displays inv 2023/1146		£1,250.00
14/02/2023	REW DT CEF refund C6 less 5%		£2,824.35
16/02/2023	Rhona Jenkins Rousay HC displays inv 2023/1148		£1,172.50
16/02/2023	Art Machine plaque for WHC from turbine funds		£88.80
08/03/2023	OIC Archaeologist day (HLF)		£1,920.00
15/03/2023	REW DT Inv 65 stationery for HLF book		£170.39
28/03/2023	Art Machine plaque for picnic bench HLF		£144.00
28/03/2023	Orkney Media Group HLF Booklet printing costs		£446.00
31/03/2023	Balance C/F		£9,681.84

£103,486.33

Assets

Date	Details	Chq no.	Money Out	DR £	Date	Details	#	Money In	CR £
01/04/2022	Balance B/F				01/04/2022	Balance B/F		£20,000.00	
31/003/2023	completion of the new Wyre Heritage Centre				31/003/2023	completion of the new Wyre Heritage Centre		£120,000.00	

31/03/2023 Balance C/F

£140,000.00
£140,000.00

01/04/2023 Balance B/F

£140,000.00

Other Donations

Date	Details	Chq no.	Money Out DR £	Date	Details	#	Money In CR £
31/03/2023	Completion of Wyre Heritage Centre		£120,000.00	01/04/2022	Balance B/F		£0.00
01/04/2023	Balance B/F		£120,000.00	31/03/2023	Balance C/F		£120,000.00
			£120,000.00				£120,000.00

External Funding
External Funding NILPS

Date	Details	Chq no.	Money Out	DR £	Date	Details	#	Money In	CR £
22/04/2022	OIC planning Pier Store (NILPS)		£600.00		01/04/2022	Balance B/F		£349.47	
27/09/2022	OIC planning Pier Store (NILPS)		£719.00						
					31/03/2023	Balance C/F		£969.53	
01/04/2023	Balance B/F		£1,319.00					£1,319.00	
			£969.53						

Unrestricted Funds		Chq no.	Money Out	Money In
Date	Details		DR £	CR £
06/04/2022	Orkney Media Group		£105.65	£10,933.55
25/04/2022	SSE Wyre HC electric		£42.11	£578.70
05/05/2022	B Milner Expenses Wyre HC floor paint		£578.70	£519.40
16/05/2022	SSE Wyre HC electric		£519.40	£151.41
17/05/2022	OTE items for Wyre HC		£499.96	£1,239.00
23/05/2022	ICO		£35.00	£85.55
22/06/2022	Zurich Insurance		£840.33	£140.99
11/07/2022	Lows Deed of Servitude invoice Wyre HC		£1,239.00	£50.00
25/07/2022	SSE Wyre HC electric		£42.48	£17.33
25/07/2022	Alice Mainland Expenses A4 paper		£8.00	£366.73
01/08/2022	Rousay Deliveries OTE Wyre HC		£60.00	£2,559.69
23/09/2022	IKEA Wyre HC		£658.00	
27/09/2022	IKEA Wyre HC		£75.00	
05/10/2022	MacAdie & Reeve delivery costs to WHC		£66.00	
24/10/2022	SSE Wyre HC electric		£42.85	
07/12/2022	Rousay Church roof invoice 41		£16.00	
14/12/2022	Bryan Milner Expenses - donation box for WHC		£39.99	
09/01/2022	Julie Akid Wyre HC items		£55.33	
23/01/2022	Rousay Deliveries (Wyre HC) 1j		£57.60	
25/01/2022	SSE Wyre HC electric		£42.67	
16/02/2023	Art Machine plaque for WHC from turbine funds		£88.80	
31/03/2023	Balance C/F		£11,530.48	
			£16,643.35	£16,642.35
				£11,530.48
		01/04/2023	Balance B/F	